

GRACE METHODIST CHURCH

398 Telok Blangah Road, Singapore 098866 Tel: 6278 0996 Fax: 6272 9567
E-mail : marcuslee@gmc.org.sg Website: www.gmc.org.sg

APPLICATION FOR USE OF FACILITIES FOR EVENT

1. PARTICULARS OF APPLICANT

Name of Applicant: _____

User: GMC Member Affiliated Member Non-Member

Address: _____

Contact Number(s): _____ (Hp) _____ (H) _____ (O)

E-mail address: _____

Church/Organisation Affiliation: _____

2. FACILITIES APPLIED FOR

Please tick where applicable:

Date of use: _____

Sanctuary (Time) from _____ to _____

MPH from _____ to _____

Seminar Room 2 (subject to availability) from _____ to _____

_____ from _____ to _____

3. **PURPOSE(S) OF USE :** _____

Estimated Number of People Attending: _____

Equipments Required :

- Audio & Video System wireless + stand microphones
 Piano & Drum Set on Stage Guitar Monitor

For those who wish to present with Power Point, please use your own Laptop.

4. **UNDERTAKING**

(Please read through the Rules & Regulations before submitting your application form.

I, _____ have read and understood the Rules and Regulations governing the use of Grace Methodist Church Facilities and hereby agree to abide by them.

Signature of Applicant/Date

FOR OFFICIAL USE
Approved / Not Approved

Operations Manager/PMC Chairman

Refundable Deposit \$300 received:
Cash / Cheque No: _____

Date/Signature: _____